

MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641

November 7, 2008

Dear Directors:

Enclosed please find the director's report and board minutes for the month of **October 2008.**

Transaction report will be passed out at the meeting.

If you have any questions before the meeting please feel free to give me a call.

Thank You



Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of October 08
 Printed: 10/29/08 20:33

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,736,200	100.0%
Water Sold to Customers	1,253,990	72.2%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	482,210	27.8%
Average Use Per Account	3,968	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8726.61	0.00	0.00	0.00	94.50	597.94
Average	27.62	0.00	0.00	0.00	0.30	1.61
Active	316	0	0	0	315	372
Inactive	60	376	376	376	61	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	11,966.29	321
Credit Balances BOM	(561.88)	13
Debit Balances BOM	12,528.17	308
Payments	12,158.37	350
Charges for Services	9,419.05	
Penalty Charges	343.74	58
Adjustments	1,649.25	31
Total Delinquent EOM (end/month)	551.07	15
Delinquent EOM (30-60 days)	215.98	9
Delinquent EOM (60-90 days)	125.10	3
Delinquent EOM (over 90)	209.99	3
Credit Balances EOM	(748.44)	16
Debit Balances EOM	11,968.40	305
Balance Due EOM	11,219.96	321
Disconnections	3	
Disconnected & Uncollected	0.00	
New Customers Added	0	

Scribe:	Odie J. Watts	
Date:	October 13, 2008	Time: 5:34 PM – 6:15 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	Clinton Daniels attended the meeting to participate in the discussion of the Shiloh Extension Project. He agreed to provide labor and equipment to support the installation project to reduce the labor cost.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:34 P.M.
2. Meeting Minutes	The minutes from the September 8, 2008 meeting were approved at written. The minutes were accepted with no abstentions. Motion to approve the minutes – Koby Lee, Second by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period September 1st through September 30th 2008. - Reviewed the financial report with no significant items noted. The invoice for the new camera was paid. - A CD in the amount of \$22,326 has matured and was renewed at an interest rate of 4+%. Exact interest rate was unavailable at meeting time. - Requests were received from Jim Culver, David Decker, and Johnny Wheeler to adjust their bills due to leaks. It was agreed that the Association would sell the water lost at cost. - Received call from Pat Villines, Billy Villines, Kenny Seay, and Robert Hankins regarding the amount of their bills but it was determined that they had used the water and no adjustments to their billing will be made. Motion to approve the reports – Betty Stivers, Second by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: - Repaired broken line at Herman Villines property. - Fixed service line to Earl Raney due to a split. - Repaired 4" line break at the Joe Pruitt property that emptied the Shiloh tank. Shiloh was put on a boil order as a result. Notice was received on October 13th that the water quality was safe and that the boil order can be lifted. - Reread several meters at the request of Karen Edgmon. - Talked to the pump contact person and am waiting for the dollar amount to pull the pump and have it rehabbed.

Agenda	Main Points, Conclusions/Discussions, Decisions
	ESI Tim Mays indicated the Low Gap extension is at the Health Department for review and should be ready soon. He also said he received permission to go ahead with the Shiloh Extension to Alicia's and that the cost of materials would be reimbursed from the grant. He asked that MSWA to front the cost of the job until the grant money had been distributed which will be in December, 2008. The total cost is \$7,500 for the complete installation with a maximum of \$3,000 for materials. Discussion was held as to how much of the cost would have to be absorbed by the MSWA since we don't know how much money will actually be allocated. Indications are that the full amount of the materials cost will be covered but the remaining \$4,500 may not be all covered. Clinton Daniels volunteered his time and equipment to work with the installation crew to bring down the labor cost. The Board agreed to go ahead with the extension project and in December the subject will be revisited to determine how any remaining labor cost will be allocated after the grant money has been received. The subject will be placed on the December agenda for further discussion and settlement.
5. Old Business	- Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12, 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of August 11, 2008. The Board requested Karen to bring in our insurance policy to see if we could determine the value of our physical assets so the work on the inventory can be finalized. No change in status as of October 13, 2008. - Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of August 11, 2008. Since there has been nothing received in the way of estimates for this work the Board asked Ivan to contact a different vendor. No change in status as of October 8, 2008. - Action Item 45: Opened on April 14, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of August 11, 2008. ESI indicated to Ivan that they are approximately 70% complete with the design work. See above comments from the Water Operator's Report. The Low Gap project is at the Health Department for review. The Shiloh Extension project will be started but will be revisited in December, 2008 once the grant money has been distributed. - Action Item 46: Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt. As of July 14, 2008 Ivan has talked to Lane Western Representative about doing the work. As of August 11, 2008 there has been on progress on the estimate. As of October 13, 2008 contact has been made with the vendor but no cost figures have been received.
6. New Business	Jim Bowen indicated he was going to present to the Regional Water Alliance the requirements of the MSWA that the original design be adhered to and that the latest proposal as to where the tank location will be is unacceptable.

Agenda	Main Points, Conclusions/Discussions, Decisions
	- Shiloh Extension project will proceed even though the funding has not been received. The MSWA will front the project with a maximum of \$3,000 for materials and \$4,500 for labor. The matter will be revisited in December after funding has been received to determine how the final labor costs will be allocated. - Odie Watts is still working with Auction Camera to get the newly purchased software downloaded to the MSWA computer. He will work with the meter reader to train him on the operation of the camera.
7. Adjournment	Meeting adjourned at 6:15 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for November 10, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	IN WORK
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	IN WORK
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	IN WORK
AI47	6/9/08	Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt.	Ivan Reynolds	7/14/08	IN WORK

Transaction Report

10/1/08 Through 10/31/08

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 9/30/08						16,611.17
10/3/08	3890	Earl Johns		Refund Of Meter Deposit		-75.00
10/3/08	3891	Porterfield Killingsworth	audit	Office		-500.00
10/9/08	DEP			Water Sales		2,309.28
10/9/08	3892	Karen Edgmon		Contract Labor		-981.50
10/9/08	3893	Karen Edgmon		Rent		-75.00
10/9/08	3894	Odie Watts	reimburse	Office		-108.82
10/14/08	DEP			Water Sales		1,761.41
10/15/08	EFT	F H A		Loan		-1,020.00
10/15/08	3895	River Valley Win Works		Maintenance		-3,544.07
10/17/08	3896	Dept. Of Finance & Adm.		Sales Tax		-418.00
10/21/08	DEP			Water Sales		2,528.73
10/22/08	EFT	Tri Co. Telephone		Utilities:Telephone		-33.50
10/22/08	EFT	Tri Co. Telephone		Utilities:Telephone		-29.55
10/22/08	3897	Red Rock Construction	Pruitt, Raney, leak/Shiloh	Contract Labor		-690.00
10/23/08	3898	Anna Williams		Regional Water Association		-8.71
10/23/08	3899	Truly Lynn Keeney		Refund Of Meter Deposit		-22.86
10/24/08	EFT	Carroll Electric		Utilities:Gas & Electric		-84.82
10/24/08	EFT	Carroll Electric		Utilities:Gas & Electric		-11.96
10/24/08	EFT	Carroll Electric		Utilities:Gas & Electric		-1,791.97
10/27/08	DEP			Water Sales		2,304.74
10/27/08	3900	Jackie Fears	reading meters	Contract Labor		-200.00
10/27/08	3901	Jackie Fears	reading meters	Maintenance		-75.00
10/28/08	DEP			Water Sales		935.77
10/29/08	3902	Ivan Reynolds		Contract Labor		-1,100.00
10/29/08	3903	Ivan Reynolds		Expense		-35.00
10/30/08	3904	Jasper Post Office	postage	Postage and Delivery		-135.10
10/31/08	DEP			Interest Inc		1.45
10/31/08	DEP		bad debt Ronnie Kilgore	Water Sales		20.00
10/31/08	DEP			Water Sales		253.92
TOTAL 10/1/08 - 10/31/08						-825.56
BALANCE 10/31/08						15,785.61
TOTAL INFLOWS						10,115.30
TOTAL OUTFLOWS						-10,940.86
NET TOTAL						-825.56

Mt Sherman Water Assoc.
Board Meeting Oct 13th, 2008
Water Operators Report

I fixed a broken line at Herman Villines Property. Carroll Electric truck drove over Meter box and crushed the Sidewall out of the service line.

I fixed the service line to Earl Raney due to a finger nail split on the under side.

I fixed a 4 inch line break at the Joe Pruitt property that Emptied the Shiloh Tank. The break was over two foot long with a jag that made a trap door. I put Shiloh on a Boil Order and took a set of samples and sent them to ADH for Testing.

I reread several meters for Karen.

I talked to the pump contact man and am waiting for a dollar amount.

Tim Mays from ESI told me the Low Gap Extension is At the Health Dept for Plan review and should be ready soon. He also said he received permission to go ahead with The Shiloh Extension to Alicia's and that the cost of materials would be reimbursed from the grant. He asked that Mt Sherman front the cost of the job till then. The total cost is \$7500.00 for the complete installation with a maximum of \$3000.00 for the materials. We are ready to Proceed as soon as the three material bids are received.

Today being a holiday I have not received the Boil Order Removal notice.

I replaced the Harvey Gash service at his expense.

By Ivan Reynolds Water Operator